

CAR ACCIDENT

information

Accident Checklist

- Check for injuries. Call 911, if needed
- If damage to vehicle(s) is minor, move cars to side of road to avoid blocking traffic
- Exchange contact/insurance information with other driver
- Collect contact information from witnesses
- Take pictures of damage of both vehicles and accident scene from different angles
- Sketch accident scene
- Obtain police information

If accident is minor, police may not have to be contacted. However, if you want to file an insurance claim, many insurance companies require a police report.

About the Accident

DATE: _____ TIME OF DAY: _____

LOCATION: _____

DETAILS OF ACCIDENT: _____

- Include weather conditions and other factors that may have contributed to the accident.

Police Information

OFFICER NAME: _____

BADGE #: _____

PHONE: _____

ACCIDENT REPORT #: _____

Witnesses/Passengers

Name/Contact Info

Do Not...

- Leave the scene of the accident until all details have been resolved
- Do not admit fault or blame
- Don't sign anything from other vehicle driver or party
- Discuss details of accident with anyone except police officer(s)

Other Driver/Vehicle Info

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

DRIVER'S LICENSE#/STATE: _____

VEHICLE MAKE/MODEL/YEAR: _____

Other Driver Insurance

COMPANY: _____

POLICY #: _____

PHONE: _____

If possible, take picture of front and back of other party's insurance card.

Sketch of Accident